



St. Andrew the Apostle Preschool – Little Angels Academy Expulsion Policy

On occasion there are serious cause and reasons that would lead to the immediate expulsion of a child from Little Angels Academy. The Academy will do everything possible to work with the family of the child(ren) in order to prevent the expulsion of any child from the program. The following are examples of cause that may require the immediate expulsion of a child from this center.

Immediate Causes for Expulsion include but are not limited to:

- The child is at risk of causing serious injury to other children or himself/herself.
- Parent threatens physical or intimidating actions toward staff members.
- Parent exhibits verbal abuse to staff in front of enrolled children.

Other Parental actions that may lead to Child's expulsion include but are not limited to:

- Failure to pay tuition or habitual lateness in tuition payments.
- Failure to complete required forms including failure to produce the child's immunization records.
- Habitual tardiness when picking up child from school.
- Verbal abuse directed toward the Center staff.
- Slanderous or harmful communications regarding the staff and/or Little Angels Academy

Child's Action for Expulsion include but are not limited to:

- Failure of child to adjust after a reasonable amount of time.
- Uncontrollable tantrums or angry outbursts by the child.
- Ongoing physical or verbal abuse by the child toward staff or other children.
- Physical abuse by the child toward center staff or other children.
- Bullying behavior by the child directed toward center staff or other children.

Schedule of Expulsion

If after the remedial actions above have not been successful, the child's parents / guardians will be advised verbally and in writing about the child's or parent's behavior that may warrant an expulsion. An expulsion action is meant to be a period of time in order that the parent / guardian may work on the child's behavior or to come to an agreement with the center. The parent/guardian will be informed regarding the length of the expulsion period. The parent/guardian will be informed about the expected behavioral changes required of the child in order for the child to return to the center. The parent/guardian will be given a specific expulsion date that allows the parent sufficient time to seek alternate child care (This will be determined by the Director of the Center and will include approximately one to two weeks' notice. This will be determined by the Director and at

the discretion of the Center Director in consideration of the risk to other children's welfare or safety.)

Failure of the child/parent to satisfy the terms of the plan may result in permanent expulsion from the center.

If a child is expelled from the center, the parent / guardian forfeits all tuition, deposits and registration fees. All tuition and fees are non-refundable.

A Child Will Not Be Expelled

If a child's parent has:

Made a complaint to the Office of Licensing regarding a center's alleged violations of the licensing requirements.

Reported abuse or neglect occurring at the center.

Questioned the center regarding policies and procedures.

The Center will attempt to provide the parent or guardian with at least two weeks' notice to make other child care arrangements.

Proactive Actions that Can be Taken in Order to Prevent Expulsion

- Staff will attempt to redirect the child from negative behaviors.
- Staff will reassess classroom environment, appropriateness of activities and level of supervision.
- Staff will use positive methods and language when disciplining children.
- Staff will praise appropriate behaviors.
- Staff will consistently apply consequences for failure to follow rules.
- Child will be given verbal warnings.
- Child will be given time to regain control.
- Child's disruptive behavior will be documented and maintained in confidentiality.
- Parent / Guardian will be given written copies of the disruptive behaviors that might lead to expulsion.
- The director, classroom staff and parent/guardian will have a conference to discuss how to promote positive behaviors.
- The parent will be given suggestions for resources regarding methods of improving behaviors.
- The center will provide a recommendation of evaluation by professional consultation.
- The center will provide a recommendation of evaluation by local school district child study team.